	Mapping to Care Certificate Standards												Oxfordshire Model for Delegation of Healthcare Tasks (adults only)							
Care Certificate Standard	5	8	12		1	15	cert No r	ificate :	k to a ca standard current	ndard.		Mapping the healthcare tasks detailed below to Care Certificate Standards is intended to provide a guide to the most relevant foundation skills that may be beneficial to care workers in the delivery of delegated healthcare tasks. It does not mean other standards are not important or relevant in the delivery of these tasks. Estimated time commitment required j workers to complete either initial or not seem to complete either eith					either initial or refresher	ore		
		٥	12	Health & Safety					foundation		to support skills training se areas.		The healthcare professional delegating the healthcare task can proceed to delegate in the absence of these foundation skills, provided they are confident that the care worker demonstrates the skills and abilities to perform the task competently and accepts the responsibility to perform the upon client and / or care workers.							
Foundation skills	Work in a person centred way.	Fluids & Nutrition (See Appendix X 'Best practice guidance' developed by Oxford Health NHS FT SLT dept)	Basic Life Support	Health & Safety: 13.6	Moving & Handling: 13.3	Medication awareness: 13.5	First Aid Awareness: 13.4	Infection Control	Elimination	Pressure area care	Skin Integrity (foundation level	of care, i.e. moisturising, using soap substitutes etc.)	Class of Delegated Healthcare Task	Delegated healthcare task	Low Risk	Medium Risk	High Risk	DHT training time / based on X mumber of carers. Includes: signing carer paperwork Excludes: carer completion of pre-requisite training	Additional observations necessary? Timings are per care worker	General notes relating to training requirements
ts of how			•	•	•	~	,	,	•			~	Elimination	Administration of catheter maintenance solution (Bladder washout)				30 mins / 6	Yes: 30 mins each carer	
	~		,	•	•		,	,	•			~		Assisted intermittent catheterisation				90 mins / 4	Yes: 60 mins each carer	
icate.	~		•	•	•		,	-	•			~		Suprapubic / urethral catheter care				30 mins / 6		
suitable training to meet the standards of the Care Certif bsite. The code of conduct sets out the minimum require			v	v	•		,	,	•			,		Abdominal stoma care				45 mins / 2	For <u>each</u> additional carer: 15 mins	Trainer can only observe 2 x care workers completing procedure at one time due to risk of over use of peristomal skin. Sign-off can also be achieved via simulation.
	,		v	•	•	~	,	•	~			,		Bowel care May include one or more of the following: Abdominal Massage; Digital rectal stimulation; Administration of rectal plug				60 mins / 6	Yes: 60 mins each carer	Training covers Autonomic Dysreflexia & Nifedipene where required.
ndard:			~	~	•	~	~	,	~			•		Administration of Enema / Suppository (e.g. Microlax)				60 mins / 8	Only if carer requests	Signed off via simulation unless care worker requests observation on client.
eet the star nduct sets c			,	<	<	•	•	,	•	,		,		Trans-anal irrigation (e.g. Peristeen / Quofora)						Peristeen: Care workers trained by Coloplast will need to complete an online training programme and print off a certificate as evidence of this prior to specific training on Peristeen. Details of the log-in and password for this pre-requisite training will be given by the relevant healthcare professional.
g to m	-	,	~	、	`	~	~	~				,	Medication	Administration / Measuring of liquid medication			Oramorph	30 mins / 6		
rainin e code	-	,	,	`	`	~	~	,				~		Administration of oral / rectal medication (tablet form) not in an MDS		Warfarin		90 mins / 8		Time is based on Warfarin training. Other oral medication training will take less time.
able t	-		,	`	`	~	~	,		-		~		Prescribed ointments, creams, lotions (e.g. steroid cream - not emoillients / barriers)				45mins / 8		
ce suit	-		>	`	,	>	,	,		-		,		Transdermal patches (excl. controlled drug patches)		Lignocaine		30 mins / 8		Sign-off based on simulation (rather than actual patch)
ure their staff undertake on the Skills for Care we ve at work.	_		>	>	,	>	√ ¢3	•				,		Buccal Midazolam / Rectal Diazepam				45 mins / 8		40 Pre-requisite training to include: Emergency First Aid in the Workplace and Epilepsy Awareness. Care workers signed off on simulation.
ir staf Skills ork.	~		>	~	•	*	•	~				•		Emergency Medication – Adrenaline / Nifedipene				45 min / 10		Adrenaline is signed off via simulation.
ssion) to ensure the website and on the should behave at w			•	•	•	•								Medications via Gastrostomy (PEG / RIG), Jejunostomy (J tube) Includes care of site, feeding tube and flushing				90 mins / 8	Yes: usually 1 further observation needed (see notes).	Task practice is via simulation. Observations are time specific, i.e. must be done when most medication is administered. Usually only 1 observation is required taking approx. 1 hour, however, this can be dependent upon the medications and a care workers experience e.g. new care worker and 6+ meds may take longer. Trainer may also sign off for care of stoma during the observation.
nmissic alth we	-		,	_	,	~	,	,				,		Administration of Inhalers				45 mins / 8		
E 9 €			,	,	,	,	,	,				,		Nebulisers				45 mins / 8		
Qualit skills fo			,	,	,	~					Τ.	,		Post-operative ear drops				30 mins / 8		
Care I the S			,		,	,	,	-				,		Post-operative eye drops				30 mins / 8		
th the and or Aduli			,	,	~	~	,	-				,		Post-operative nasal spray				30 mins / 8		
ed wi be for			,	,	,	~	,					,		Sublingual Spray (e.g. Glyceryl Trinitrote)				45 mins / 6		
rs registered with the Care Quality Co d and can be found on the Skills for H ort Workers and Adult Social Care wo	,		•	,	•		,	,		,		<i></i>	Mobility	Complex moving & handling				Occupational Therapist specific		FormAppendix XX Complex Moving & Handling DHT assessment & funding request <u>must</u> be completed by the referrer to identify the complexities in each case: this may result in additional pre-requisite training.
domiciliary care providers I Care Workers in England Healthcare Suppor			•	v	•		,	,				<u>, </u>		Postural Management Training				Physiotherapist specific 60 mins / 4	:	Physio team will identify additional pre-requisites and training method dependent upon the client specific requirements. This may for example take the form of 1:1 training or clear written instructions on a care plan.
iciliary ca e Worker: Health		,	•	~	•	•	,	•				<u>, </u>	Nutrition	Compromised swallow				60 mins / 8	Yes: see notes	Timings are dependent upon the time a client needs to eat a meal: this may take up to 1 hour, however 2 care workers can be observed at one mealtime. Observation will take longer if training covers oral care and administration of medication. Person specific gastrostomy care is often combined with administration of medication via Gastrostomy
s (i.e. dom Social Car	,	,	,	•	•	,	~	•		,		,		Gastrostomy (PEG/RIG), Jejunostomy (J tube) feeding - via pump or bolus syringe Includes care of site, feeding tube and flushing				60 mins / 8		(see meds task). General gastrostomy care, such as pump care + feeding via gastrotomy is usually provided by Abbott RNs.
ctivitie			v	>	>	~	~	~				•		Administration of Oxygen				60 mins / 8		Training request is referred to the Respiritory Nursing Team
ated a	_		•	>	>	~	~	~		,		•		Laryngectomy Care (Stoma & prosthesis cleaning)				60 mins / 8	Yes: 30 mins each carer	Some care workers find this training difficult and may require 2 observations before competency can be signed off.
regula	_		,	,	•		~	,				~		Non-Invasive Ventilation (CPAP / BiPAP)				60 mins / 8		Training request usually referred to the Sleep Unit (Churchill Hospital).
ers of port V	-		>	,	•	>	,	,				~	Respiration	Oral suction				45 mins / 2		Dependent upon the client, where there is a large group, 'as required' suction may be signed off on simulation
quirement for providers of regulated activities (i.e. ce for Healthcare Support Workers and Adult Social	•		>	,	•	`	•	v		•				Tracheostomy Care				3 - 4 hours	Yes: each carer must be observed on dressing, tapes & inner tube <i>plus</i> up to 3 times on suction	Training & sign-off is dependent upon a number of factors around the client need & task requirement, e.g. - Changing inner tube: 4 care workers can be signed off on completion of theory training + demonstration Shallow tracheostomy suction / oral suction and where client may be on a ventilator will take longer. Training also dependent upon client consent ref. suction and inner tube changes.
gal re in pla			v	>	>		~	~		,		•		Application of Orthoses and Prostheses (e.g. Miami collar / hand splints)				60 mins / 6		Observations dependent upon client: if consent obtained for 6 care workers applying splints on day of training, there is no requirement for additional observations.
NB: It is a legal require conduct is in place for	_		v	,	,		~	~		,		~	Surgical Appliances	Compression Hosiery				60 mins / 8		
NB: It	~		>	v	,		~	~		,		~		Thromboembolic Deterrent (TED) stockings				45 mins / 8		
A code or	,		•	,	•		•	•				•		Healthcare tasks not routinely delegated (e.g. Fentanyl patch, Continuous Ambulatory Peritoneal Dialysis, etc.) require risk assessment, named clinician who has made the decision to delegate care, accessible training & support for care workers, regular review, care plan etc. See Matrix 1 & 2						Pre-requisites must be established as part of the risk assessment.